



Pupil Transportation » Transportation Director Log Monthly Report

<input type="checkbox"/> Start	Minutes	Location	Topic	Short Description	Vehicle
Start : 7/4/2016 (1)					
7/4/2016 7:00 AM	600	Bus Gar	Other (Provide Description)	Holiday!	
Start : 7/5/2016 (3)					
7/5/2016 7:00 AM	330	Bus Gar	Email, Vehicle Cleaning, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Pick Up/Delivery	checked email, went to SAB picked up Mercury, stopped by BCHS picked up bus 18 -driver says engine brake not working as it should, took vehicles back where they came from and picked up 2 more for inspection	07-Car-Mercury Montego-SAB; Bus 18
7/5/2016 12:30 PM	60	Bus Gar	Lunch	took lunch break	
7/5/2016 1:30 PM	210	Bus Gar	Email, Logs, Vehicle Cleaning, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Repair	worked on blue and silver Impalas, checked email, finished logs for today, worked 10hrs	2012-Car-Chevy Impala-Blue-SAB; 2015-Chevy Impala Silver
Start : 7/6/2016 (4)					
7/6/2016 7:00 AM	150	Bus Gar	Email, Fuel Tank Measurement, Vehicle Cleaning, Vehicle Pick Up/Delivery	checked email finished Impalas, took back to SAB, picked up Ford 500, replaced fuel sheets @ BCHS and VES	
7/6/2016 9:30 AM	180	Bus Gar	Fuel Tank Measurement, Vehicle Cleaning, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Pick Up/Delivery	worked on Ford 500, stuck tanks @ BCHS and VES	07-Car-Ford 500-SUPT
7/6/2016 12:30 PM	60	Bus Gar	Lunch	took lunch break	
7/6/2016 1:30 PM	210	Bus Gar	Email, Logs, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Oil Change, Vehicle Repair, Vehicle Tire Rotation	worked on green and blue Taurus, checked email, finished logs, worked 10hrs	00-Car-Ford Taurus Green-SAB; 01-Car-Ford Taurus Blue-SAB
Start : 7/7/2016 (5)					
7/7/2016 7:00 AM	180	Bus Gar	Email, Other (Provide Description), Travel	checked email, checked over S-10 and Contour -parked out of the way, went to Covington to pick up parts	
7/7/2016 10:00 AM	150	Bus Gar	Phone - Staff, Vehicle Repair	worked on 00 Taurus, spoke w/ Mrs. Hirsh about activity run schedule, set up meeting w/ Mrs. Rowe to discuss	00-Car-Ford Taurus Green-SAB
7/7/2016 12:30 PM	90	Bus Gar	Meeting - Staff	met w/ Mrs. Rowe	
7/7/2016 2:00 PM	60	Bus Gar	Lunch	took lunch break	
7/7/2016 3:00 PM	120	Bus Gar	Email, Logs, Vehicle Repair	continue tear down on 00 Taurus to replace both ball joints, checked email, finished logs, worked 10hrs	
Start : 7/11/2016 (5)					
7/11/2016 7:00 AM	210	Bus Gar	Email, Vehicle Repair	checked emails, worked on green Taurus	00-Car-Ford Taurus Green-SAB
7/11/2016 10:30 AM	120	Bus Gar	Vehicle Cleaning	worked on 01 blue Taurus -cleaned inside and out	
7/11/2016 12:30 PM	60	Bus Gar	Lunch	took lunch break	
7/11/2016 1:30 PM	180	Bus Gar	Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Oil Change, Vehicle Pick Up/Delivery, Vehicle Repair	went to BCHS picked up 05 gold Taurus and 10 Silverado for inspections and took back to BCHS	05-Car-Ford Taurus Gold-DRED; 10-Truck-Chevy Silverado-BCHS
7/11/2016 4:30 PM	30	Bus Gar	Email, Logs	checked email and finished logs, worked 10hrs	
Start : 7/12/2016 (5)					
7/12/2016 7:00 AM	180	Bus Gar	Email, Other (Provide Description), Travel, Vehicle Pick Up/Delivery	checked email, drained diesel holding tank (full of water), picked up parts in Covington for MES trash truck, repaired truck @ MES brought truck and silver Taurus back over for inspection	07-Truck-GMC White-MES
7/12/2016 10:00 AM	150	Bus Gar	Parts Ordering, Vehicle Diagnostics, Vehicle Repair	worked on green 00 Taurus and test drove -ordered more parts	00-Car-Ford Taurus Green-SAB
7/12/2016 12:30 PM	60	Bus Gar	Lunch	took lunch break	
7/12/2016 1:30 PM	120	Bus Gar	Parts Ordering, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection	worked on 07 white GMC, ordered parts	07-Truck-GMC White-MES
7/12/2016 3:30 PM	90	Bus Gar	Email, Logs, Vehicle Fluid Top Off, Vehicle Inspection	worked on silver Taurus, checked email, finished logs for today, worked 10hrs	05-Ford Taurus Silver-SAB
Start : 7/13/2016 (4)					
7/13/2016 7:00 AM	270	Bus Gar	Email, Other (Provide Description), Travel, Vehicle Pick Up/Delivery	dropped off MES trash truck picked up blue GMC, checked email, got supplies out for driver to clean bus, went to Covington to pick up parts for green Taurus	
7/13/2016 11:30 AM	60	Bus Gar	Lunch	took lunch break	
7/13/2016 12:30 PM	180	Bus Gar	Other (Provide Description), Travel, Vehicle Inspection, Vehicle Repair	worked on green Taurus, went to BCHS to start tractor	00-Car-Ford Taurus Green-SAB
7/13/2016 3:30 PM	90	Bus Gar	Email, Logs, Vehicle Cleaning	cleaned silver and green Taurus inside and out, checked email, finished logs for today, worked 10hrs	
Start : 7/14/2016 (3)					
7/14/2016 7:00 AM	330	Bus Gar	Email, Phone - Staff, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection	checked email, spoke w/ Mrs. Rowe about changing a couple things before sending out, pulled in blue GMC for inspection, ordered parts	07-Truck-GMC Blue-TRANS
7/14/2016 12:30 PM	60	Bus Gar	Lunch	took lunch break	
7/14/2016 1:30 PM	210	Bus Gar	Email, Logs, Other (Provide Description), Travel, Vehicle Fluid Top Off, Vehicle Inspection	worked on activity run schedule, spoke with Mrs. Rowe, made a final draft and took to drivers, worked on 07 GMC and 98 F-150, checked emails, finished logs, worked 10hrs	07-Truck-GMC Blue-TRANS; 1998 F-150 VES Trash Truck

☰ **Start : 7/18/2016 (6)**

7/18/2016 7:00 AM	120	Bus Gar	Email, Other (Provide Description), Phone - Staff	checked email, spoke w/ Sharon about activity run schedule and bus assignments for this year, spoke w/ Justin - workers comp person should be here tomorrow	
7/18/2016 9:00 AM	90	Bus Gar	Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Oil Change	worked on grey Impala	2014-Car-Chevy-Impala-gray
7/18/2016 10:30 AM	120	Bus Gar	Phone - Staff, Vehicle Pick Up/Delivery, Vehicle Repair	spoke w/ Hilda at MES -took a car over for her to use and worked on MES trash truck	07-Truck-GMC White-MES
7/18/2016 12:30 PM	60	Bus Gar	Lunch	took lunch break	
7/18/2016 1:30 PM	90	Bus Gar	Other (Provide Description), Parts Ordering	made a list of parts needed and ordered for Burgland and Auto-Jet	
7/18/2016 3:00 PM	120	Bus Gar	Email, Logs, Vehicle Repair	pulled bus 11 in and began teardown for the new clutch and exhaust muffler, checked email and finished logs for today, worked 10hrs	

☰ **Start : 7/19/2016 (6)**

7/19/2016 7:00 AM	180	Bus Gar	Email, Fuel Reports, Vehicle Fluid Top Off, Vehicle Inspection	checked email, worked on 13 GMC, finished fuel reports for MES, BCHS and VES from May and June	2013-Truck-GMC Sierra-Brown-Maint
7/19/2016 10:00 AM	90	Bus Gar	Vehicle Inspection, Vehicle Tire Rotation	worked on 14 Impala	2014-Car-Chevy-Impala-gray
7/19/2016 11:30 AM	60	Bus Gar	Meeting - Others	met w/ the gentleman from workers comp. and took him around the garage	
7/19/2016 12:30 PM	60	Bus Gar	Lunch	took lunch break	
7/19/2016 1:30 PM	90	Bus Gar	Other (Provide Description)	worked on bus stops and special transportation needs for this year	
7/19/2016 3:00 PM	120	Bus Gar	Email, Logs, Other (Provide Description), Shop Cleaning	cleaned shop, prep bus 11 for transmission to come out and replace clutch, checked emails, finished logs, worked 10hrs	

☰ **Start : 7/20/2016 (4)**

7/20/2016 7:00 AM	300	Bus Gar	Email, Meeting - Others, Vehicle Repair	checked email, worked on bus 11, met w/ Victor from Sonny Merryman	Bus 11
7/20/2016 12:00 PM	60	Bus Gar	Lunch	took lunch break	
7/20/2016 1:00 PM	120	Bus Gar	Other (Provide Description)	worked on SPED transportation needs for this year while Daniel took fly wheel from bus 11 to Covington to get resurfaced	
7/20/2016 3:00 PM	120	Bus Gar	Email, Logs, Vehicle Repair	worked on bus 11, checked email, finished logs, worked 10hrs.	Bus 11

☰ **Start : 7/21/2016 (1)**

7/21/2016 7:00 AM	600	Bus Gar	Leave - Sick	out w/ a Dr. appt.	
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☰ **Start : 7/25/2016 (6)**

7/25/2016 7:00 AM	120	Bus Gar	Email, Other (Provide Description), Reports	checked email, went over list and made copies to take to SAB for a meeting w/ Sharon and Jane about transportation	
7/25/2016 9:00 AM	60	Bus Gar	Meeting - Staff	met w/ Jane and Sharon to go over transportation needs for this year	
7/25/2016 10:00 AM	150	Bus Gar	Meeting - Others, Vehicle Diagnostics, Vehicle Repair	worked on blue GMC, Contour and bus 11, met w/ state inspection trooper	07-Truck-GMC Blue-TRANS; 97-Car-Ford Contour-SAB; Bus 11
7/25/2016 12:30 PM	60	Bus Gar	Lunch	took lunch break	
7/25/2016 1:30 PM	120	Bus Gar	Parts Ordering, Vehicle Diagnostics	worked on bus 7, called Sonny Merryman and ordered parts	Bus 11
7/25/2016 3:30 PM	90	Bus Gar	Email, Logs, Route Review	looked over transportation needs and new pre-school student list and assigned bus and approx. pick up times, checked email, finished logs, worked 10hrs.	

☰ **Start : 7/26/2016 (4)**

7/26/2016 7:00 AM	120	Bus Gar	Email, Shop Cleaning, Vehicle Repair	worked on MES truck, checked email, cleaned shop	
7/26/2016 9:00 AM	180	Bus Gar	Other (Provide Description), Phone - Others, Vehicle Fluid Top Off, Vehicle Inspection	made appt. to take bus 22 to Roanoke tomorrow for repairs, checked over VES truck and topped off fluids, checked new part for bus 7 to make sure it will work	
7/26/2016 12:00 PM	60	Bus Gar	Lunch	took lunch break	
7/26/2016 1:00 PM	240	Bus Gar	Email, Logs, Other (Provide Description), Vehicle Repair	worked on bus 7, checked email, finished logs, worked 10hrs.	Bus 07

☰ **Start : 7/27/2016 (3)**

7/27/2016 7:00 AM	150	Bus Gar	Email, Purchase Orders, Vehicle Fluid Top Off	checked email, topped off fluids and checked over bus 22 and blue GMC before going to Roanoke, finished PO's to take to SAB NEW	
7/27/2016 9:30 AM	300	Bus Gar	Other (Provide Description), Travel, Vehicle Pick Up/Delivery	took PO's to SAB and went to Roanoke to drop off bus 22 and pick up Daniel, took lunch break NEW	
7/27/2016 2:30 PM	150	Bus Gar	Email, Logs, Meeting - Others, Meeting - Staff, Parts Ordering, Vehicle Diagnostics, Vehicle Repair	worked on bus 7, bus 19, met w/ Paul about fuel system, met w/ Snap On, checked email, finished logs, worked 10hrs NEW	Bus 07; Bus 19

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